

CAROC
BOARD MEETING NOTES

Date: June 28, 2009

Location: Buona Beef restaurant, Rolling Meadows, IL

Matters/Agenda See attached

Subject of conversation:

Item 1 Introduction

Call to order and President, Dave Johnson's remarks. Thanks to the Board members for their good work to date. Noted the addition of the Picnic to the agenda at the request of Paul Sorci. Present are the following: Dave Johnson, Kirk Boone, Jeff DeZutti, Dennis Sbertoli, Gregg DeZutti, Paul Sorci, Chuck King, Wayne Seely, Sandy GaNun.

Item 2: Financial Report: Jim Hand (in absentia)

Jim Hand reported the following account balances by email immediately prior to the meeting. Our savings account balance is \$10,386.90, and our checking balance is \$25,269.20 for a total of \$35,656.10. Monies out were given as the Autobahn deposit of \$2,867.75 and the Road America deposit of \$8,800.00.

It was noted that one additional advance deposit check in the amount of \$8,800 will be paid to Road America in August. Our current account balance is ample to cover the remaining payment.

Item 3: Track Events: Wayne Seely

With regard to the upcoming Autobahn event, approximately 22 registrations have been received to date, while around 35 are needed to break even. A case of 30 transponders has been ordered from GP Sports for the event. It was agreed that the transponder charge will be applied to late registrations even if we run out. It might be possible to get more from Kern if we get a lot of last minute entries. Autobahn concessions will be open from 7 am to 3 pm. Volunteers will get a fixed value ticket to buy lunch. We currently have 6 volunteers signed up. They will have their own waiver window and will not need to pay the \$5 Autobahn entry fee (but we do need their names in advance.)

There were no issues to discuss for the Road America event.

There was no progress to report on the Competition Code update effort.

Regarding event insurance, it has been determined that we will use Autobahn's insurance for the Independence Day Challenge. Don Brubaker is obtaining quotes for Road America insurance. Timing staff needs to be listed on the insurance rider.

Item 4: Picnic and Car Show: Paul Sorci

Catering for the event to serve 50 people is estimated to cost \$600. The board voted to cover the cost from club funds and not to charge for admission.

It was agreed that Wayne Seely would send a survey to the membership. It will be sent via email with a link to an online survey. The survey will ask if respondents plan to attend the picnic/car show, whether they are willing to serve as volunteers, and if so in what capacity. Further discussion on this topic resulted in agreement to launch a project to contact each CAROC member by phone. The members would be asked a list of questions to be determined but to include whether they plan to attend the picnic and other upcoming CAROC events. The membership list will be broken up and distributed to the board to reduce the number of calls to a manageable level. Dave Johnson undertook to generate the questions and distribute the member information to the board.

The board also agreed to print and mail post cards to the CAROC membership advertising the picnic/car show event, in order to reach all members and not just those for whom we have accurate email addresses. The postcard design is to be done by Kirk Boone based on copy from Paul Sorci. The board voted to authorize spending up to \$300 for printing and mailing costs associated with this publicity effort.

Item 5: Newsletter: Kirk Boone

Additional discussion took place regarding the membership contact project introduced in item 4. We agreed that one major goal of the contact project is to verify contact information for all members and acquire missing email addresses. Members would also be asked if they are happy with the switch to emailed versus printed newsletters.

The procedure for submitting articles to be published in Sotto Veloce was clarified by Dave Johnson. Prospective articles should be submitted to the Editor (Jeff DeZutti); any articles submitted to the publisher (Kirk Boone) or other board members should be forwarded to Jeff for review. Once the content of the newsletter is agreed upon by the editorial committee they will be submitted to Kirk for layout. The editorial committee agreed to follow this process. It was also suggested that it would be helpful to agree on a schedule of submission deadlines for the remaining issues.

The board raised no objections to proposals by the President to make our newsletters available on the national AROC website or on the CAROC website, and to rejoin the AROC newsletter exchange program.

Kirk Boone proposed a transition to a “reader” format for the newsletter, which would more closely simulate the experience of reading a magazine online than is the case with the current PDF format. Kirk agreed to create a demonstration of this method for the board to try out.

Item 6: Website: Kirk Boone

The board noted that Kirk Boone has been doing a good job keeping the website updated with news of upcoming events and calendar changes.

Kirk has not yet purchased the Expression Engine website software, as he is waiting for version 2.0 to be released. If it is not available soon he will go ahead and buy version 1.0. Kirk will create PDF samples of alternate website designs for the board to review and vote on. The intent is for the newsletter format to follow the same design. The updated website will include ad space and merchandise for sale.

Item 7: By-laws Revision: Tony Cavaliere (in absentia)

Tony Cavaliere indicated prior to the meeting that he will complete a draft of the revised By-laws by July 15, after which the Bylaws committee will review the draft before releasing it to the membership.

The board agreed that the final version of the By-laws would be published on the CAROC website for comment by the membership. Kirk Boone stated that he can provide a feedback form on the website. Committee contact information should also be made available. If there is sufficient interest a town hall discussion could be scheduled. Following the comment period the committee will create a final rewrite, incorporating feedback as they deem appropriate. This version will be mailed to all members, and a motion to adopt the new Bylaws will be included for voting on the annual ballot.

The question of what requirements should be applied to non-CAROC members who wish to attend non-track events was raised. It was agreed that this should be determined by the By-laws committee as part of their updates.

Item 8: Meeting Location

Various members have proposed moving the monthly meeting location. Buona Beef in Rolling Meadows was suggested, but based on the board meeting experience at this venue it has been eliminated as not suitable for monthly meetings. The Lombard Buona Beef branch was suggested as having a quieter meeting room, but the location may be inconvenient for members to the north of Chicago. Joe and Giuseppe's restaurant in Arlington Heights is another possibility; Jeff Dezutti agreed to visit the restaurant and determine if it is suitable.

Item 9: Charitable Contributions

Discussion took place on how the board should approach charitable requests, in terms of amounts to be donated from club funds, selection of recipients, and fundraising methods (i.e. raising money from outside club funds). The majority of the board members were in favor of developing a written policy, with some room given for discretion of the board to consider individual circumstances. This was preferred over including a policy as part of the By-laws, although a broad statement could be included there if deemed appropriate by the By-laws committee. It was agreed that a vote by the board would be required to approve all charitable donations, and a two thirds majority vote in favor would be necessary to approve specific contributions. Dave Johnson agreed to write a draft policy governing charitable contributions, to be reviewed and voted on by the board at a later date.

Item 10: Any Other Business

Chuck King indicated that he will not be available to run the tour on the scheduled September 20th date. A change of date to October 4th was considered but rejected. Paul Sorci volunteered to lead the tour on the original planned date. Chuck agreed to provide the route maps and guidance to Paul

No non-board members attended the meeting, and no additional business items were communicated to be raised by proxy. The meeting was concluded at approximately 3:30 P.M. Sunday, June 28, 2009.

Contents of minutes: Dennis M. Sbertoli and David R. Johnson
Typed by: David R. Johnson